



# Work Plan

Trampoline & Tumbling

Spring Event Series 2

EIS, Sheffield

1<sup>st</sup> & 2<sup>nd</sup> June 2019

Version 1.0

**British**  
**Gymnastics**  
More than a sport

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**Version History**

## Venue Information

EIS, Sheffield

### Directions

English Institute of Sport  
Coleridge Road  
Sheffield  
South Yorkshire  
S9 5DA



### Car Parking

Car parking is available at the venue and is charged at £5.00 per vehicle per day. Unfortunately there is no facility for coach parking at the venue.

### Medical Provision

A Doctor and Physiotherapist will be available in the designated medical area within the venue. Treatment will be accessible by all accredited gymnasts who sustain an injury at the event. The medical team are not available to treat pre-existing or chronic injuries.

Any injury occurring during the official training or competition must be reported to the medical team to ensure a record can be kept of treatment given and by whom.

The decision of the British Gymnastics appointed medical officer as to the gymnast's health, medical status and their ability to compete at the event is absolute and final.

### Welfare Officer

British Gymnastics are striving to create a gymnast centred sporting environment and as such hold the welfare and safety of the participants as a paramount consideration.

An experienced welfare officer will be attending this event to continue to promote a safe and friendly environment for all of our participants.

The welfare officer will have a stand in a prominent position to be able to both advertise to the general public and to participants our commitment to welfare, but also allow all the opportunity to report concerns.

### Gymnast Seating

Accredited Gymnasts and Coaches who wish to watch the competition may sit in the allocated delegation seating. Please respect this request and do not sit in any other area during the competition.

## Tickets

### Ticket Allocations

All entered gymnasts will be provided with a ticket for the entire competition through their accreditation pass. Gymnasts who withdraw from the competition are eligible to collect their accreditation to spectate at the event but will not have access to the Field of Play or Warm Up areas.

Coaches will also be provided with an event ticket.

Please note for the day that gymnasts and coaches are not competing but wish to spectate, they will be required to report to the **Accreditation Desk to collect a spectator ticket.**

### Ticket Purchase

Tickets can be purchased in advance online from Gymshop, the official retail partner of British Gymnastics. Please visit [www.british-gymnastics.org/shop](http://www.british-gymnastics.org/shop). Tickets can also be purchased on the day at EIS, subject to availability.

Online ticket prices are as follows:

Ticket Type	One Day	Weekend
Adult	£10.00	£17.50
Concession*	£7.50	£12.00
Family	£30.00	£45.00

On the day ticket prices are as follows:

Ticket Type	One Day	Weekend
Adult	£13.00	£23.00
Concession*	£10.00	£16.00
Family	£40.00	£60.00

\* Concessions are under 16s and over 65s – proof of ID may be required to gain admission to the venue with this ticket type.

**Please note:** If purchasing tickets on the day, payment is required to be made in cash.

Tickets do not need to be purchased for orientation sessions.

## Accommodation and Transport Arrangements

Please note only event officials are provided with accommodation and transport; all of which will be informed accordingly. All gymnasts and coaches are responsible for arranging their own accommodation and transport.

## Accreditation

### British Gymnastics Accreditation Desk

The accreditation desk will be in the warm-up hall and will be clearly sign posted upon arrival at the venue.

Each **coach** will be required to register and collect their accreditation individually.

When registering and collecting accreditation for **gymnasts**, please wait until all gymnasts are present and register them as a group. Gymnasts are required to be registered by their coaches.

**Event Officials** should report to the accreditation desk upon arrival.

**Judges** accreditation will be distributed in the judge's meetings.

All changes to the nominated coaches submitted on the online entry must be submitted to the National Competition Organiser no later than **Tuesday 28<sup>th</sup> May 2019** and have a valid British Gymnastics membership, DBS and Safeguarding certificate along with the required coaching qualification for their gymnasts' routines. Any coach not submitted to the competition organiser prior to the deadline date will not be accredited to coach at the event. Should there be a necessity for membership renewal prior to the event, please ensure this is addressed in good time to ensure your membership has been updated. It is advised that membership fees are paid by BACS or credit/debit card to ensure payment is received in time for the competition.

Accreditation must be worn by all club members at all times as it identifies where access is permitted at the venue.

Accreditation is non-transferable. Anyone found offering their accreditation to another person in order that they may gain access to access-controlled areas will have their accreditation withdrawn and they will take no further part in any activity in the event.

### Babies and Young Children

In the interests of safety, for the smooth running and professional presentation of the Event, babies and young children are not permitted to enter the warm up hall or field of play, even if they are being supervised by an adult.

## Technical Information

### Orientation Meeting

There will be no orientation meeting for this competition.

Following Spring Series 1 and the feedback received regarding the orientation timetable. There will be a feedback form available at registration for clubs to formalise their preferences for this timetable, for future events.

### Judges Meeting

The judges meeting for Trampoline and Tumbling judges will take place at the following times; the meeting room will be clearly sign posted upon arrival.

Saturday 1st June 2019:	TRA	08:00hrs
	DMT	08:45hrs
	TUM	09:45hrs
Sunday 2 <sup>nd</sup> June 2019:	TRA & TUM	08:10hrs
	DMT:	08:50hrs

Computer scoring instruction will be on the Field of Play after the judges meeting.

### Apparatus Specification

The apparatus will be provided by Gymaid. The Tumble Track will be provided by Gymnova. All apparatus including the matting is to FIG specifications. There will not be a podium at this event.

### Registration

All clubs should register together once all gymnasts are present. Accreditation should also be collected at this time.

Please note that all coaches must collect their own accreditation.

While all gymnasts should be present, one coach from each club will be required to register all their gymnasts and inform British Gymnastics of any withdrawals.

Registration will open from the following times:

Saturday 1 <sup>st</sup> June 2019:	07:30hrs
Sunday 2 <sup>nd</sup> June 2019:	07:30hrs

### Tariff Sheet Submission

It is the coach's responsibility to ensure that the Tariff Sheets/Difficulty cards are completed correctly.

Tariff sheets are required for the following:

- Trampoline – FIG Development & FIG Performance (except 9-10yrs)
- Disability Trampoline – All categories
- DMT – FIG Performance
- Tumbling – FIG Levels

### Trampoline & DMT

- A trampoline Difficulty card template is available from the downloads section on the BG website.
- Tariff sheets/Difficulty card must be submitted to the registration desk on arrival at the competition and prior to the start of warm up.
- Tariff sheets/Difficulty Cards should be completed in FIG notation only.

- For NDP Level 8 and Elite Levels the card should be marked with asterisks to indicate required elements in 1st routines, this must be done prior to the card being submitted. Likewise, all elements that require a difficulty mark should be identified before the card can be accepted.
- All cards must be signed by the Supervising Coach in order to be valid.
- Competitors may not compete without a valid tariff sheet.

### Tumbling

- Tariff sheets must be submitted at the registration desk, on arrival at the competition and prior to the start of warm up.
- Tariff sheets should be completed in FIG notation only.
- Competitors may not compete without a valid tariff sheet.
- An electronic facility for uploading tariff sheets is currently being developed and will be part of the online entry system. Further information on this new system will be issued in due course.

### Anti-doping

Gymnasts can be selected for testing whilst competing in the UK or internationally.

If selected, a gymnast will be required to provide a urine sample, or occasionally, a blood sample.

Gymnasts are advised to take an 'advocate' with them into the testing station. This could be a member of their medical team, a coach or a parent.

Gymnasts must declare all medications taken within the preceding 7 days.

Parents, coaches and gymnasts are encouraged to regularly check any medication via the Globaldro website ([www.globaldro.com](http://www.globaldro.com)), the Drug Enquiry Line (+44 (0) 800 528 0004) or by emailing [information@ukad.org.uk](mailto:information@ukad.org.uk)

The full British Gymnastics Anti-Doping Policy is in Appendix 1 or can be found on the BG website (<https://www.british-gymnastics.org/technical-information/performance-gymnastics/anti-doping>.)

## Competition Details

### Judges and Officials

Alex Shaw	Jacki Gilmore	Lydia Hull	Rachelle Stevens
Andrew Aistrup	John Murray	Lynda Tee	Rodney Churchill
Andrew Coulter	John Wills	Lynzi Mullen	Ruth Brownsey
Anthony Ottley	June Short	Mark Poore	Sade Ottley
Biz Scales	Katie Holmes	Matthew Caine	Sam Dronsfield
Bruce Craig	Kieran Bhardwaj	Mike Phillipson	Scott Roberts
Brian Scott	Laura Caswell	Margaret Phillipson	Susan Robertson
Clive Morgan	Laura Smith	Nerys Williams	Steve Sampson
Harriet Curtis	Lindsay Hedmann	Patrick Briggs	Tony Hull
Harriet Curtis	Lindsay Nugent	Phil Bruce	Yasmin Stammers

### Coaches

Please note for the Spring Series competitions, the following coach ratio will apply.

<b>TRA &amp; TUM</b>	1-4 gymnasts:	3 coaches
	5-8 gymnasts:	4 coaches
	9+ gymnasts:	5 coaches
<b>DMT</b>	3 coaches	
<b>Disabilities</b>	3 coaches	

Additional accreditations may be granted by the Technical Committee on request.

### Orientation Training

Training will take place on Friday 1<sup>st</sup> June for those competing on the Saturday, and Saturday 2<sup>nd</sup> June for those competing on the Sunday. The training will be scheduled and will run from the timings below:

Friday 31<sup>st</sup> May 2019: TBC  
 Saturday 1<sup>st</sup> June 2019: TBC

Gymnasts and coaches will be able to gain access to the Warm-Up Hall 30 minutes prior to the start times shown above.

### Competition Timetable

For the purpose of maintaining the smooth and timely running of the event, or where the safety, security and good performance of the gymnasts is a concern, the Trampoline and Tumbling Gymnastics Technical Committee reserve the right to alter the competition schedule, the grouping of gymnasts and/or running order of performances as may be deemed necessary by the Organiser or authorised officials.

The competition timetable is attached as a separate document.

### Warm Up Hall

Please note that due to the addition of a warm up hall, no apparatus warm ups will take place on the Field of Play. Gymnasts will only complete their 1 & 2 touch on the Field of Play.

### Draw for Competition

The draw for the competition will be selected at random however individuals who are competing in more than one discipline will be placed in appropriate groups to ensure all disciplines can be completed at ease.

### Working Order

The working order for the competition is attached as a separate document.

*NB: As per previous events the competition will, where possible, run up to 60 minutes ahead of schedule, therefore please ensure your gymnasts are on-site should this occur.*

## Rules and Regulations

### Volunteers

The Trampoline and Tumbling Technical Committee will act to protect any volunteers working on their behalf. All British Gymnastics Competitions operate a zero tolerance approach to foul language or any abusive and aggressive behaviour. Anyone found to be breaking these rules will be asked to leave the competition arena. Please help ensure the competition arena is a friendly atmosphere.

### Competition Attire

Please refer to the British Gymnastics Trampoline and Tumbling Competition Handbook 2019.

### Inquiries

Please refer to the British Gymnastics Trampoline and Tumbling Competition Handbook 2019.

### Tie Breaksw

In the case of a tie at any place, the tie will be broken.

### Scoring and Results

Scoring and results are provided by BG Score.

Live scores from the event can be viewed using the 'BG Score' app for iOS and Android which is free to download from the iTunes and Google Play stores.

Instant video replay of the routines will be available via the iOS app subject to technology facilities at the venue.

You can also 'Like' BG Score on Facebook (<http://www.facebook.com/BGScore>) for information and scores during the event, and follow @BGScore on twitter to receive score tweets.

PDF results can be found during and after the event by searching for the event using 'Find an Event or Result' on the British Gymnastics website (<http://www.british-gymnastics.org>) or via the BG Score Facebook page.

Videos of all the routines recorded by BG Score will be made available after the event, and can be viewed by logging into GymNet with your membership number and password towards the end of the week following the event, choosing the 'Competition Videos' menu option.



### **Presentation Ceremonies and Awards**

All placed gymnasts must be present in the competition venue for the presentation ceremony at the end of the competition.

All gymnasts and coaches participating in the presentation ceremonies must march on in competition attire.

Gold, silver and bronze medals will be awarded in each competition within each Level, Age Group and gender.

If there are ties at any place, all attempts will be made to provide both gymnasts with the correct medal during the medal presentation. Where this is not possible, a medal will be sent to the gymnasts club after the competition.

## **Media Information**

### **Media Attendance**

Representatives of the media will not be present at this event.

### **Official Photographer**

The Official Photographer will be DE Photo.

### **British Gymnastics Photo Policy**

In order to protect the welfare of children at the event, photography at this event is permitted only on conditions set by British Gymnastics. This is a summary of those conditions.

A copy of the full text can be obtained from the Competition Organiser or from the British Gymnastics website: <http://www.british-gymnastics.org/governance>

If you do not agree to these conditions you may not bring any photo equipment into the venue or take any photos.

1. 'Photos' includes any form of video or still image including those taken with mobile phones.
2. The Competition Organiser (or a person acting on his or her authority) may require anyone at the event:
  - a. Not to take photos, either generally or in particular circumstances.
  - b. To provide their full name and address and evidence of this
  - c. To let the Competition Organiser view any images recorded and to delete any images.
  - d. To surrender media or equipment on which the images have been recorded if they cannot be viewed (e.g. photos on traditional film), or if they cannot be deleted.
3. Photos may only be taken and used in accordance with the British Gymnastics Child Protection Policy.
4. Photos may not be used, distributed or copied for commercial purposes.
5. Flash may not be used at any time while gymnasts are warming up or competing.

## Appendices

### Appendix 1

#### Drug Free Sport: Anti-Doping

The principle of fair play is a cornerstone of sport. It is therefore appropriate that a testing programme operates, actively supported by BG.

The testing programme affects any elite gymnast performing at a national standard.

All British Gymnastics organised events are notified to UK Anti-Doping, (UKAD). Testing may take place at competitions, ('in competition') or 'out of competition' at National Squads, at home or in clubs.

If selected, a gymnast will be required to provide a urine sample and occasionally, a blood sample.

Gymnasts under 16 years *can* be tested. Gymnasts competing in disciplines with an Age Group Competition may be tested within any of the age group categories.

Consent is linked to all gymnasts with a FIG Licence, or parental consent established at the point of testing.

Gymnasts are advised to take an 'advocate' with them into the testing station. This could be a member of their medical team, a coach or a parent.

In all cases, gymnasts must declare all medications taken within the preceding 7 days.

For a gymnast taking any medication, it is vital that these are checked on a regular basis and, if tested, declared. If you are competing nationally it is advisable that you check before every event.

This can be done via the Globaldro website ([www.globaldro.com](http://www.globaldro.com)), the Drug Enquiry Line (+44 (0) 800 528 0004) or by emailing [information@ukad.org.uk](mailto:information@ukad.org.uk)

If you compete internationally, ensure you do not use alternative medications from abroad as their ingredients can differ to the UK version.

Any gymnast tested will need to know the name of the medication, the dosage and frequency, as well as state the condition it relates to. If a gymnast is currently on any medication(s) which require a Therapeutic Use Exemption (TUE) certificate, it is vital that British Gymnastics is aware of this, and to ensure TUE certification is available at the testing.

#### Supplements:

Diet, lifestyle and training should all be optimised before considering supplementation. Coaches and gymnasts should assess the need and consult with an accredited sports nutritionist or a doctor experienced in Sport and Exercise Medicine before using supplements.

Supplements can become contaminated with banned substances during their production, which could lead to a positive finding.

Under the principle of 'strict liability', it is the gymnast who is held accountable if a prohibited substance is found in a sample provided, whether intentional or unintentional.

Informed Sport is an official website that provides some information on supplements that have been batch tested: <http://www.informed-sport.com/about-informed-sport>

Prepared by Dr Chris Tomlinson